



PRIVACY POLICY

Goldenpath Process Management Ltd

Effective Date: 1 December 2025

Version: 1.1

Goldenpath Process Management Ltd ("we", "us", "our") is committed to protecting your privacy and handling your personal data transparently and securely in accordance with the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018.

This Privacy Policy explains how we collect, use, store, and protect personal information when you visit our website or contact us.

1. DATA CONTROLLER

Goldenpath Process Management Ltd is the Data Controller responsible for your personal data.

Registered Address:

Goldenpath Process Management Ltd
1 Innovation Drive
Kings Lynn
PE30 5BY
United Kingdom

Email: projects@goldenpathpm.co.uk

2. INFORMATION WE COLLECT

2.1 Information you provide directly

We may collect personal data when you contact us or use our website forms, including:

- Name
- Email address
- Company name
- Telephone number (if provided)
- Any information you choose to submit via contact forms or enquiries



2.2 Information collected automatically

When you visit our website, we may automatically collect:

- IP address
- Browser type and version
- Operating system
- Pages visited and time/date of visits
- Referring website URLs

2.3 Cookies and tracking technologies

We use cookies and similar technologies to improve website performance and user experience. These may include:

- Essential cookies (site functionality)
- Analytics cookies (to understand website usage)

You can manage or disable cookies via your browser settings. For more details, please see our Cookie Policy (if applicable).

3. HOW WE USE YOUR INFORMATION

We use your personal data to:

- Respond to enquiries and provide requested information
- Deliver our services and manage client relationships
- Improve website functionality and user experience
- Send relevant business communications (where consent has been given)
- Maintain internal records
- Comply with legal and regulatory obligations

4. LAWFUL BASIS FOR PROCESSING

Under UK GDPR, we rely on the following lawful bases:

- **Consent:** where you submit an enquiry or subscribe to communications
- **Legitimate interests:** to operate and improve our business and services
- **Contractual necessity:** to deliver services requested by clients



- **Legal obligation:** where we must retain records for regulatory or legal purposes

5. DISCLOSURE OF YOUR INFORMATION

We do not sell or rent your personal data.

We may share your data with:

- Trusted service providers who support our IT systems, website hosting, or communications
- Professional advisers (legal, financial, or compliance)
- Authorities where required by law

All third parties are required to respect the security and confidentiality of your personal data.

6. INTERNATIONAL DATA TRANSFERS

Some of our service providers may process data outside the UK. Where this occurs, we ensure appropriate safeguards are in place, such as:

- UK adequacy regulations
- Standard contractual clauses
- Approved data protection mechanisms

7. DATA SECURITY

We implement appropriate technical and organisational measures to protect your personal data from:

- unauthorised access
- loss
- misuse
- alteration
- disclosure

However, no online system can be guaranteed to be 100% secure.



8. DATA RETENTION

We retain personal data only for as long as necessary to:

- fulfil the purposes outlined in this policy
- meet legal, accounting, or regulatory requirements

When data is no longer required, it is securely deleted or anonymised.

9. YOUR RIGHTS

Under UK GDPR, you have the right to:

- **Access** – request a copy of your personal data
- **Rectification** – correct inaccurate or incomplete data
- **Erasure** – request deletion of your data
- **Restriction** – limit how your data is processed
- **Objection** – object to certain processing activities
- **Data portability** – receive your data in a transferable format
- **Withdraw consent** – at any time where consent is the lawful basis

To exercise these rights, contact:

projects@goldenpathpm.co.uk

10. RIGHT TO COMPLAIN

If you are unhappy with how we handle your personal data, you have the right to lodge a complaint with the Information Commissioner's Office (ICO):

Information Commissioner's Office (ICO)

Website: <https://www.ico.org.uk>

11. CHILDREN'S PRIVACY

Our website is not intended for children under the age of 16. We do not knowingly collect personal data from children. If we become aware that such data has been collected, it will be deleted promptly.



12. THIRD-PARTY LINKS

Our website may contain links to external websites. We are not responsible for the privacy practices of those websites and encourage you to review their privacy policies.

13. CHANGES TO THIS PRIVACY POLICY

We may update this Privacy Policy from time to time. Any changes will be published on this page with a revised effective date. We encourage you to review this policy periodically.

14. CONTACT US

If you have any questions about this Privacy Policy or how we handle your personal data, please contact:

Email: projects@goldenpathpm.co.uk

Address:

Goldenpath Process Management Ltd
1 Innovation Drive
Kings Lynn
PE30 5BY
United Kingdom